

# School District of Borough of Brentwood

## December 4 & 11, 2017

The information listed below is a *summary* of action taken at the December 4, 2017 Organization and Agenda Planning Meetings and the December 11, 2017 General Purpose Meeting. The official minutes of the meetings should be consulted if more detail is sought on any particular item.

### December 4, 2017 – Organization and Agenda Planning Meetings

1. After the Notice of Organization Meeting was read (as per the Sunshine Law) and the re-elected officers were sworn in, officers were elected for 2018 as follows:
 

Mr. Robert Kircher	President (no change)
Mr. Roger Gaughan	Vice President (no change)
Mr. Gary Topolosky	Assistant Secretary (no change)

 Mrs. Donna Werner continues to be the Secretary for the Board.
2. The Board voted to retain Tucker Arensberg as the school solicitor for 2018, retain First National Bank as the school district's designated depository, and approved the Pittsburgh Post-Gazette and the South Hills Record for advertising.
3. There were no items for action at the Agenda Planning Meeting.

### December 11, 2017 – General Purpose Meeting

1. The minutes from the November 13, 2017 Agenda Planning Meeting and the November 20, 2017 General Purpose Meeting were approved.
2. The General Fund 10 Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending November 30, 2017 was approved.
3. The Board authorized budget transfers for the month of December 2017 and authorized bill payments for the period November 21, 2017 through December 11, 2017.
4. The Board acknowledged receipt of the bank letter and the tax collector's report.
5. After the 2<sup>nd</sup> reading, the following new and revised policies were adopted:

Policy #	Status	Title
203	Revised	Immunizations and Communicable Diseases
204	Revised / New	Attendance
209.2	New	Diabetes Management
255	New	Educational Stability for Children in Foster Care
336 436 536	Revised	Personal Necessity Leave
808.2	Revised	Charging of Cafeteria Meals
810.2	Revised	Transportation – Video/Audio Recordings
827	Revised	Conflict of Interest
918	Revised	Title I Parent and Family Engagement
918.1	Revised	Title I Elroy Elementary Parent and Family Engagement
918.2	Revised	Title I Moore Elementary Parent and Family Engagement

*These policies were available for public review from November 14, 2017 through December 11, 2017 in all school offices, the Superintendent's office, and the Brentwood Public Library.*

6. A transportation run for one student to the Bradley Center was ratified, effective December 11, 2017.
7. Additions to the substitute list were approved.
8. Ms. Jessica Downey was hired as a long-term substitute teacher for the remainder of the 2017-2018 school year.
9. Mr. John Bick was hired as a 4-hour cafeteria worker, effective Dec. 12, 2017.

# Board NOTES

**Dr. Amy M. Burch**  
Superintendent of Schools

*Board of School Directors*

**Robert Kircher, President**  
**Roger Gaughan, Vice President**  
**Donna Werner, Secretary**  
**Gary Topolosky, Asst. Secretary**

**Richard Briner**  
**Amy Hayden**  
**Dale Johnson**  
**Kristie Kraeuter**  
**David Schaap**

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Next Month's Meetings

**Agenda Planning Meeting**  
**January 8, 2018 @ 7:00 PM**

**General Purpose Meeting**  
**January 22, 2018 @ 7:00 PM**

10. Ms. Kristen Bonner was hired as an Assistant Coach for the girls' middle school volleyball team.
11. Mr. Adam Mackey was approved as a volunteer for the swim team, pending receipt of all the appropriate paperwork.
12. Mr. James Davis was approved as an independent volunteer wrestling coach, pending receipt of all the appropriate paperwork.
13. The 2018 School Board meeting calendar/schedule was adopted.
14. A resolution was approved authorizing the administration to nominate the Brentwood Borough School Board for the D. Richard Wynn Award.
15. The Board approved a raise for the at-will employees for the 2017-2018 school year.
16. The Board approved the amended salary chart for the Act 93 agreement under the section for Special Education Director.
17. The January Board meeting dates are as follows:

Agenda Planning Meeting	Monday, January 8, 2018 @ 7:00 PM in the Board Room
General Purpose Meeting	Monday, January 22, 2018 @ 7:00 PM in the Board Room
Joint Borough Council/School Board Meeting	Tuesday, January 30, 2018 @ 7:00 PM in the Cafeteria



*We hope your holidays are joyful and the new year is peaceful and prosperous*