

# Board NOTES

**Dr. Amy M. Burch**  
Superintendent of Schools

## *Board of School Directors*

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## Next Month's Meetings

**Agenda Planning Meeting**  
**April 9, 2018 @ 7:00 PM**

**General Purpose Meeting**  
**April 16, 2018 @ 7:00 PM**

## School District of Borough of Brentwood March 12 & 19, 2018

The information listed below is a *summary* of action taken at the March 12, 2018 Agenda Planning Meeting and the March 19, 2018 General Purpose Meeting. The official minutes of the meetings should be consulted if more detail is sought on any particular item.

### March 12, 2018 – Agenda Planning Meeting

1. Cafeteria worker Mrs. Kristen Beck's hours were changed from 3½ to 5¾ hours/day and the Superintendent authorized to post the 3½ hour position.
2. Ms. Alex Tripoli was hired as a cook/baker effective February 26, 2018.
3. Mrs. Molly Dietz's resignation as a cafeteria worker was accepted, with regret, effective March 5, 2018, and the Superintendent authorized to post this position.
4. Homebound instruction was approved for one elementary student.

### March 19, 2018 – General Purpose Meeting

1. The minutes from the February 5, 2018 Agenda Planning Meeting and the February 12, 2018 General Purpose Meeting were approved.
2. The General Fund 10 Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending February 28, 2018 was approved.
3. The Board authorized bill payments for the period February 13 through March 19, 2018, approved budget transfers for the month of March 2018, and acknowledged receipt of the bank letter

4. Second and final reading of the following new and revised policies:

Policy #	Status	Title
103	Revised	Nondiscrimination in School and Classroom Practices
103.1	Revised	Nondiscrimination – Qualified Students with Disabilities
103.1-AR	New	Nondiscrimination – Qualified Students with Disabilities (Administrative Regulation)
104	Revised	Nondiscrimination in Employment Practices
237	Revised / New	Electronic Devices
353	New	Employee Use of Electronic Devices
453		
553		
627	New	Debt Management Policy
819	Revised / New	Suicide Awareness, Prevention, and Response
819-AR	New	Suicide Crisis Response Guidelines (Administrative Regulation)

*These policies were made available for public review starting on February 13, 2018 in all school offices, the Superintendent's office, and the Brentwood Public Library. They will be available on the District website at <https://www.boarddocs.com/pa/bren/Board.nsf/Public> by the end of the month.*

5. The Board rescinded and retired policies 248, 348, 448, and 548 (Unlawful Harassment) after adopting policies 103, 103.1, and 104.
6. First reading of the following new and revised policies:

Policy #	Status	Title
216	Review	Student Records
324	Revised	Personnel Files
424		
524		
625	New	Procurement Cards
626-E	Revised	Federal Fiscal Compliance – Attachment 626-e
800	Review	Records Management
800-AR-1	Revised / New	Records Management & Retention Schedule
906	Revised	Public Complaint Procedures
906-AR-0	New	Public Complaint Procedures – Report Form
906-AR-1	New	Public Complaints – Special Provisions

*These policies were made available for public review starting on March 20, 2018 in all school offices, the Superintendent's office, and the Brentwood Public Library.*

7. District participation in the Project Succeed Consortium was approved for the 2018-2019 school year.
8. A leave of absence was approved for Mrs. Kate Smeltz, starting approximately April 6, 2018.
9. Mrs. Elizabeth Gerstel Roberts' resignation as assistant HS Volleyball coach was accepted, with regret, and the Superintendent authorized to post this position.
10. An educational services contract with the AIU for special education services (as needed) was approved for the 2018-2019 school year.
11. The Board adopted the AIU's policies and procedures under the federal requirements of 34 CFR 300 as part of the IDEA application for the 2018-2019 school year.
12. The Board approved the IDEA-Part B Use of Funds Agreement for the 2018-2019 school year.
13. A stipulated adjudication was approved for one student.
14. The April Board meeting dates are as follows:

Agenda Planning Meeting	Monday, April 9, 2018 @ 7:00 PM in the Board Room
General Purpose Meeting	Monday, April 16, 2018 @ 7:00 PM in the Board Room

