

School District of Borough of Brentwood November 12 & 19, 2018

The information listed below is a *summary* of action taken at the November 12, 2018 Agenda Planning Meeting and the November 19, 2018 General Purpose Meeting. The official minutes of the meetings should be consulted if more detail is sought on any particular item.

Board NOTES

Dr. Amy M. Burch
Superintendent of Schools

Board of School Directors

Mr. Robert Kircher, *President*
Mr. Roger Gaughan, *Vice President*
Mrs. Donna Werner, *Secretary*
Mr. Gary Topolosky, *Asst. Secretary*

Mr. Richard Briner
Mrs. Amy Hayden
Mr. Dale Johnson
Mrs. Kristie Kraeuter
Mr. David Schaap

**Organization & Agenda Planning
Meeting
December 3, 2018 @ 7 PM**

**General Purpose Meeting
December 10, 2018 @ 7 PM**

November 12, 2018 – Agenda Planning Meeting

1. A technology service agreement with the Allegheny Intermediate Unit was approved for the remainder of this school year.
2. A transportation contract with Quigley Enterprises was ratified for one student.
3. The Board authorized posting the Coordinator of Building Services position.
4. Cafeteria workers were hired – Mrs. Hind Hazim (3½ hours/day) and Ms. Holly Reinhardt (3¾ hours/day).
5. Mrs. Mary Olexa resigned as the Activity Schedule sponsor and Mrs. Kristen Bonner resigned as the MS Volleyball Assistant coach; the Board authorized posting these positions.

November 19, 2018 – General Purpose Meeting

1. The Board approved the minutes from the October 8, 2018 Agenda Planning Meeting and the October 15, 2018 General Purpose Meeting.
2. The Board approved the General Fund 10 Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending October 31, 2018.
3. The Board authorized bill payments for the period Oct. 16 thru November 19, 2018; approved budget transfers for the month of November; and acknowledged receipt of the bank letter and the tax collector's report.
4. Budget transfers resulting from local independent audit reclassifications subsequent to June 30, 2018 were approved as were the recommendations from the local independent audit regarding the Unassigned and Assigned portions of the fund balance subsequent to June 30, 2018.
5. An addition to the substitute list was approved.
6. Mr. Don Hamlin's resignation as a school resource officer was accepted with regret.
7. The Board approved a leave of absence for Mrs. Kristen Bonner and Mrs. Heather McElhone. Additionally, the Board approved an intermittent leave for Mrs. Megan Williams (as needed).
8. Updated job descriptions for the Director of School Police and Security and the Director of Facilities positions were approved.
9. Mr. Jeffrey George was hired as the Director of Facilities, effective Dec. 3, 2018.
10. Mr. Ken Solomon was hired as the drama club sponsor.
11. Mr. Gerard Hall was approved as a volunteer with the boys' basketball program.
12. A memorandum of understanding between the Allegheny Intermediate Unit and the Brentwood Borough School District to provide telephone voice interpretation for non-English speaking parents and families via TransPerfect Remote Interpreting, was approved as presented.
13. PFM Financial Advisors, LLC, was appointed as the financial advisor for the District.

- 14. The Board tabled a motion that would have appointed Janney Montgomery Scott as the underwriter for the District.
- 15. The Board approved a salary increase for at-will employees as well as the Business manager, retroactive to July 1, 2018.
- 16. Homebound instruction for one high school student was ratified.
- 17. The December Board meeting dates are as follows:
 - Organization Meeting Monday, December 3, 2018 @ 7:00 PM in the Board Room
 - Agenda Planning Meeting Monday, December 3, 2018 (immediately following Organization Mtg.)
 - General Purpose Meeting Monday, December 10, 2018 @ 7:00 PM in the Board Room

