

Attendance Reminders

Regular and punctual attendance is essential for a successful educational experience. Consistent attendance fosters a sense of responsibility, discipline and good work habits.

Absences

Any time that a student is absent from school, a parent or guardian needs to document the reason for the absence within 3 school days. Acceptable documentation for Moore Elementary includes the following: (1.) a phone call to the office at 412-881-7776 extension 0; if no one answers, please leave a message (2.) an email sent to woodsj@bb-sd.com or (3.) a written note sent in with your child on the day they return to school. After 3 days without an excuse, all absences remain unexcused. If a student accrues 3 or more unexcused absences, additional measures will be taken.

All absences beyond 10 cumulative days shall require an excuse from a licensed physician.

Tardiness

Punctual attendance is important for a successful education. When a student is tardy to school, an excuse from a parent or guardian must be provided. Accumulation of tardies may result in recess detention or further action.

Arrival & Dismissal Reminders

Student safety is the highest priority of the Brentwood Borough School District. Therefore, we make every effort to ensure that all students are under appropriate supervision until they return to you at the end of their school day.

The school is not, and cannot be staffed to provide supervision for students beyond school hours.

Morning Drop-Off

Students may not be dropped off at school or on school property before 7:30 a.m. No students will be permitted to enter the building until 7:30 a.m. Students dropped off between 7:30 – 8:00 a.m. must attend the breakfast program.

Doors open to all students at 8:05 a.m. Students not attending the breakfast program should not arrive to school until that time.

After School Pick-Up

Students may not be left on campus later than 3:15 p.m. unless they are participating in an after school activity.

Failure to pick up your child(ren) within 15 minutes after school is dismissed may result in a report to the School Resource Office, referral to the Brentwood Borough Police Department or you may be required to have them enrolled in the YMCA after school program, at cost.

Parents who need after school care can enroll their child(ren) in the YMCA after school care program. Information on this program is available in the office and at www.bb-sd.com.