

# Board NOTES

**Dr. Amy M. Burch**  
Superintendent of Schools

*Board of School Directors*

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**David Schaap**  
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Next Month's Meetings

**Agenda Planning Meeting**  
**Sept. 14, 2020 @ 7 PM**

**General Purpose Meeting**  
**Sept. 21, 2020 @ 7:00 PM**

## School District of Borough of Brentwood August 10, 17 & 24, 2020

The information listed below is a *summary* of action taken at the August 10, 2020 Agenda Planning Meeting, the August 17, 2020 General Purpose Meeting, and the August 24, 2020 Committee Meeting. The official minutes of these meetings should be consulted if more detail is sought on any item.

**August 10, 2020 – Agenda Planning Meeting**

1. HHSDR was authorized to proceed with construction documents and bid procurement for the Cafeteria and Auditorium HVAC unit replacement project and authorized the Administration to advertise for bids.
2. Leases for Chromebooks with American Capital (3-year lease agreement) and Hewlett-Packard (4-year lease agreement) were approved.
3. Transportation contracts were approved for the 2020-2021 school year.
4. Mrs. Sarah Salopek was hired as a secretary for the District, effective August 11, 2020.
5. A memorandum of understanding between the BEA and the District was approved correcting the salary amount for the Assistant Baseball Coach.
6. The revised 2020-2021 school calendar was approved.

**August 17, 2020 – General Purpose Meeting**

1. The minutes from the July 13, 2020 Combined Agenda Planning / General Purpose meeting were approved.
2. The Board approved the Statement of Cash Receipts, Disbursements and Cash Balances for the period ending July 31, 2020 and authorized bill payments for the period July 14 thru August 17, 2020. The Board also acknowledged receipt of the bank letters and the tax collector's report.

3. First reading of the following revised policy:

Policy #	Status	Title
612	Revised	Purchases Not Budgeted

*This policy was made available for public review in the Superintendent's office, all school offices, and on the District Website: Policies Under Review.*

4. Change Orders GC-1 and GC-2 (A. Folino Construction) were approved.
5. The Superintendent was given authorization to approve bus drivers as needed for the 2020-2021 school year with ratification at the next regularly scheduled Board meeting.
6. Amended transportation contracts were approved for the 2020-2021 school year.
7. Two memoranda of understanding were approved: (1) to split the elementary grade level leaders - 2<sup>nd</sup> grade position and (2) to split the elementary curriculum content leader English/Language Arts position for the 2020-2021 school year.
8. Elementary Grade Level Leaders were approved for the 2020-2021 and 2021-2022 school years as follows:

Kindergarten  
First Grade  
Second Grade  
Third Grade  
Fourth Grade  
Fifth Grade

Mrs. Christie O'Neill  
Mrs. Anne Steigerwald  
Mrs. Kim Binek & Mrs. Melissa Sauro  
Mrs. Mindy Golvash  
Mrs. Lynne Zietak  
Mrs. Dawn Ziegler

9. Middle/High School Department Chairs were approved for the 2020-2021 school year as follows:
- |                             |                        |
|-----------------------------|------------------------|
| English / Foreign Language  | Mrs. Kristin Cramer    |
| Fine Arts                   | Mr. Ben Miller         |
| Health / Physical Education | Ms. Jaime Jones        |
| Mathematics                 | Mrs. Katy Phillips     |
| Practical Arts              | Mrs. Marcia Schweitzer |
| Science                     | Mr. Chris Weaver       |
| Special Education           | Mrs. Diana Kleinhampl  |
| Social Studies              | Mr. Ken Solomon        |
10. Elementary Curriculum Content Leaders were approved for the 2020-2021 and 2021-2022 school years as follows:
- |                          |  |
|--------------------------|--|
| English Language Arts    | Mrs. L. Vinay, Mrs. M. Sauro, Mrs. L. Zietak |
| Mathematics              | Mrs. Rebecca Hagerty                         |
| Science / Social Studies | Mrs. Jessica Downey                          |
11. Mr. Galen McKinney was hired as a music teacher, effective August 20, 2020.
12. Mr. Galen McKinney was hired for the following extra duty/sponsor positions: Elementary Band sponsor, Class Play Music Director, Marching Band Director, and Senior Ensemble sponsor.
13. The Board ratified hiring band camp instructors for the 2020-2021 school year as follows: Ms. Jeanne Barbour (Brass) and Ms. Allison Hawrylak (Woodwinds).
14. The Board ratified Canvas Mentors for the 2020-2021 school year as follows:
- |                         |               |
|-------------------------|---------------|
| Mrs. Jacelyn Pulleo     | Elroy         |
| Mrs. Melissa Sauro      | Elroy         |
| Mrs. Anne Steigerwald   | Moore         |
| Mrs. Jessica Downey     | Moore         |
| Mrs. Marcia Schweitzer  | Middle School |
| Mrs. Caitlin Caponi     | Middle School |
| Mrs. Jennifer Hughes    | High School   |
| Mr. Christopher Chatham | High School   |
15. Mr. Paul Edelman's resignation as a part-time security officer was accepted, with regret, effective July 22, 2020.
16. Athletic/Activity volunteers were approved for the 2020-2021 school year.
17. Teacher mentors were approved for the 2020-2021 school year as follows:
- |                        |                                       |
|------------------------|---------------------------------------|
| Ms. Kristin Papariello | Science                               |
| Mr. David Pavlecic     | Health/Physical Education (secondary) |
| Mrs. Jamie Dobson      | Speech and Language                   |
| Mrs. Tatiana Ziegler   | Speech and Language.                  |
18. The Board approved an MOU between the District and the BEA regarding extra duty pay for the 2020-2021 school year.
19. A leave of absence was ratified for Mrs. Margaret Kratt, starting June 25, 2020 through September 16, 2020.
20. Mr. Andrew Ohm was hired as a part-time physical education teacher, effective August 20, 2020.
21. A leave of absence was approved for Mrs. Sue Milius effective with the start of the 2020-2021 school year thru Dec. 31, 2020.
22. After discussion, EFMLA leaves were approved for Mrs. Lynne Zietak and Mrs. Shawna Very, effective September 8 through November 30, 2020.
23. The Board approved agreements with Spellman Imaging – photography services, the AIU Title I Non-public School Agreement, Interim Health Care, The Bradley Center, and Zearn.
24. Two resolutions were approved by the Board: (1) resolution calling for the General Assembly to provide critical support and mandate relief benefitting public schools and students, and (2) the COVID-19 (Section 520.1) resolution.
25. The Board approved Dr. Amy Burch as the District's Title IX Coordinator.

- 26. The Board approved a waiver on the land development project.
- 27. The Board authorized updates to the Health and Safety Plan with the inclusion of additional language concerning face-coverings (as issued by the PDE on Monday, August 17, 2020).

**August 24, 2020 – Committee Meeting**

- 1. The Board reviewed the Flexible Instruction Day application and authorized submission.

The September Board meeting dates are as follows:

Agenda Planning Meeting  
General Purpose Meeting

Monday, September 14, 2020 @ 7 pm  
Monday, September 21, 2020 @ 7 pm

