

School District of Borough of Brentwood

October 11 & 18, 2021

Board N O T E S

Dr. Amy M. Burch
Superintendent of Schools

Board of School Directors

Robert Kircher, President
Roger Gaughan, Vice President
Donna Werner, Secretary
Gary Topolosky, Asst. Secretary

Richard Briner
Kristie Kraeuter
Brian Rea
David Schaap
David Tinker

Next Month's Meetings

Agenda Planning Meeting
November 8, 2021 @ 7:00 PM

General Purpose Meeting
November 15, 2021 @ 7:00 PM

The information listed below is a *summary* of action taken at the October 11, 2021 Agenda Planning Meeting and the October 18, 2021 General Purpose Meeting. The official minutes of these meetings should be consulted if more detail is sought on any item.

October 11, 2021 – Agenda Planning Meeting

1. The Board approved two bus drivers for the 2021-2022 school year for First Student.
2. The Board approved a Memorandum of Understanding with the Brentwood Education Association to split the Elementary Band Sponsor position for the 2021-2022 school year.

October 18, 2021 – General Purpose Meeting

1. The minutes from the September 13, 2021 Agenda Planning Meeting, and the September 20, 2021 General Purpose Meeting were approved.
2. The Board approved the Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending September 30, 2021; approved bill payments for the period September 21, 2021 thru October 18, 2021; and approved the budget transfers for the month of October 2021. In addition, the Board acknowledged receipt of the bank letter and the tax collector's report.

3. The following policy was adopted after the second and final reading:

| Policy # | Status | Title |
|----------|---------|------------------------|
| 006 | Revised | Local Board Procedures |

This policy was made available for public review starting on September 21, 2021 in all school offices the Superintendent's office and on the website.

4. Change Order E-1 for the cafeteria and auditorium HVAC equipment, was approved.
5. Change Order HC-1 from First American Industries, Inc., to repipe four (4) hot water coils in the cafeteria and convert to DDC Control System, was approved.
6. Change Order HC-2 from AIA, for HVAC Construction to install eight (8) duct access doors, clean and sanitize four (4) duct coils and immediate duct sections, was approved.
7. The Board approved the disposal of one old bed from the nurse's office per Dr. Pagan's request.
8. The updated Health and Safety plan was approved, as presented.
9. The Administration approved Margaret McCullough and Emma Jean Snyder as bus aides for PA Coach.
10. The Administration approved Michael Singer, Debra Louise Yonek, Bebe Ann Slinski, and Barbara Garland as bus drivers for PA Coach.
11. A leave was approved for Megan Williams, effective January 25, 2022 and ending on the last day for teachers of the 2021-2022 school year.
12. Mrs. Jennifer Hughes was appointed as the Junior Class Sponsor, effective immediately.

13. Ms. Samantha Douglas was approved to serve as the First Assistant Marching Band Sponsor, the Elementary Chorus Sponsor, the Elementary Band Co-Sponsor, and the Drill Writing (Marching Band), effective immediately.
14. Mrs. Kristin Cramer was approved to serve as the English Department Chair, effective immediately.
15. Mr. Lou Kammermeier was approved as a volunteer for the High School Girls Basketball team for the 2021-2022 school year.
16. The Board approved the marching band volunteers for the 2021-2022 school year.
17. The Board approved additions to the substitute list.
18. The Board approved a salary increase for the at-will employees for the 2021-2022 school year.
19. Mr. Rick Huffman was hired to serve as accounts payable clerk for the 2021-2022 school year; this position will be in addition to his responsibilities as the Athletic/Activities Director.
20. The Board accepted with regret, Mrs. Maggie Kratt's resignation, and authorized the Superintendent to post this position.
21. The Board approved to remove from the table the tuition agreement with Pittsburgh Public Schools (Pioneer) for one student for the 2021-2022 school year.
22. The Board approved the tuition agreement for the 2021-2022 school year for one student to attend Pioneer School.
23. The updated job description for the Director of Special Education was approved, as presented.
24. The updated job description for school police officers and school security was approved, as presented.
25. The Board approved Policy 913 reports from the Band Parent Association, and the Brentwood Athletic Boosters.

The November Board meeting dates are as follows:

Monday, November 8, 2021 Agenda Planning Meeting @ 7 pm in the Board Room

Monday, November 15, 2021 General Purpose Meeting @ 7 pm in the Board Room

