

# School District of Borough of Brentwood

## December 5 & 12, 2022

The information listed below is a *summary* of action taken at the December 5, 2022 Organization and Agenda Planning Meetings and the December 12, 2022 General Purpose Meeting. The official minutes of these meetings should be consulted if more detail is sought on any item.

# Board NOTES

**Dr. Amy M. Burch**  
Superintendent of Schools

*Board of School Directors*

**Robert Kircher, President**  
**Roger Gaughan, Vice President**  
**Donna Werner, Secretary**  
**Gary Topolosky, Asst. Secretary**

**Richard Briner**  
**Kristie Kraeuter**  
**Brian Rea**  
**David Schaap**  
**David Tinker**

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Next Month's Meetings

**Agenda  
Planning Meetings  
January 9, 2023 @ 7:00 PM**

**General Purpose Meeting  
January 23, 2023 @ 7:00 PM**

**December 5, 2022 – Organization Meeting**

1. After the Notice of Organization Meeting was read (as per the Sunshine Law) officers were elected for 2023 as follows:
 

Mr. Robert Kircher	President (no change)
Mr. Roger Gaughan	Vice President (no change)
Mr. Gary Topolosky	Assistant Secretary (no change)

 Mrs. Donna Werner continues to be the Secretary for the Board.
2. The Board voted to retain Tucker Arensberg as the school solicitor and collector of delinquent property taxes for 2023, retained First National Bank as the school district's designated depository, authorized the district utilize PSDLAF as a depository and serve as an investment vehicle for district funds, and approved the Pittsburgh Post-Gazette and the South Hills Monthly for advertising.

**December 5, 2022 – Agenda Planning Meeting**

1. Mrs. Heather Lowe was added to the custodian substitute list.
2. The Board entered a Title I Non-Public School Agreement between the Brentwood Borough School District and the Allegheny Intermediate Unit to provide remedial reading and math instructional services in line with the Title I Program at Mother of Mercy Academy.

**December 12, 2022 – General Purpose Meeting**

1. The minutes from the November 7, 2022 Agenda Planning Meeting, and the November 14, 2022 General Purpose Meeting were approved.
2. The Board approved the bill payments for the period November 22 thru December 12, 2022.
3. A resolution stating that the district will not raise property taxes by more than the adjusted index of 5.8% for 2023-2024 was approved. With this resolution, the school district foregoes the preliminary budget process and is instead only subject to the traditional May proposed budget timeline.
4. The Board approved budget transfers resulting from the local independent audit reclassifications subsequent to June 30, 2022, as determined by the Annual Financial Report.
5. The Board approved the recommendations from the local independent audit regarding the Unassigned, Assigned, and Committed portions of the Fund Balance subsequent to June 30, 2022, as determined by the Annual Financial Report.
6. The Board approved the Business Manager to open a capital reserve checking account with the Pennsylvania Local Government Investment Trust (PLGIT).
7. The Board adopted the following revised policies.

Policy #	Status	Title	Section
325	Revised	Dress and Grooming	Administration
425	Revised	Dress and Grooming	Professional
525	Revised	Dress and Grooming	Support Professionals

8. Discuss the first reading of the following revised policy:

Policy #	Status	Title	Section
011	Revised	Principles for Governance and Leadership	Procedures

*The above policy was made available for public review on December 13, 2022 in all*

*school offices, the Superintendent's office, and on the website.*

8. The Board approved to pilot new English Language Arts series in at the elementary level in the early months of 2023.
9. The Board approved the following teachers for Keystone Tutoring:  
Jacqueline Johnson  
Cindy Hebestreit  
Lynne Golvash
10. The School Board meeting dates for 2023 were approved.
11. The Administration was given authorization to advertise for art and industrial arts supply bids for the 2023-2024 school year.
12. The Board entered into an agreement with Global Wordsmiths Language Services.

The January Board meeting dates are as follows:

January 9, 2023	Agenda Planning Meeting @ 7:00 pm in the Board Room
January 23, 2023	General Purpose Meeting @ 7:00 pm in the Board Room

