

Board

NOTES

Dr. Amy M. Burch
Superintendent of Schools

Board of School Directors

Robert Kircher, President
Roger Gaughan, Vice President
Donna Werner, Secretary
Gary Topolosky, Asst. Secretary

Richard Briner
Amy Hayden
Kristie Kraeuter
David Schaap

Next Month's Meetings

Agenda Planning Meeting
February 10, 2020 @ 7 PM

General Purpose Meeting
February 24, 2020 @ 7:00 PM

School District of Borough of Brentwood January 13 & 20, 2020

The information listed below is a *summary* of action taken at the January 13, 2020 Agenda Planning Meeting and the January 20, 2020 General Purpose Meeting. The official minutes of the meeting should be consulted if more detail is sought on any item.

January 13, 2020 – Agenda Planning Meeting

- The following change orders were ratified:

Change Order R-1	Ramp Construction	Roofing project
Change Order PC-1	Brubach Plumbing	Roofing project
Change Order MC-2	East West Manufacturing	Moore Waterproofing
- The Board authorized payment to Newman Plumbing for replacement of the gas line at the Middle/High School.
- A transportation contract was approved with Professional Limousine Service for one student.
- The Board accepted Mrs. Sheri Duing's resignation as an Elementary Grade Level Leader (5th Grade) for the remainder of the 2019-2020 school year, effective immediately.
- Ms. Sarah Barrett was hired as a long-term substitute teacher for the 2nd semester of the 2019-2020 school year, effective January 20, 2020.
- The Board accepted, with regret, Mr. Dale Johnson's resignation from the School Board, effective January 13, 2020.
- The Board authorized the Superintendent to advertise for bids for school art and industrial arts supplies for the 2020-2021 school year.
- The Board adopted a resolution enabling the Superintendent to apply for the D. Richard Wynn Distinguished Board Award.

January 20, 2020 – General Purpose Meeting

- The minutes from the December 3, 2019 Organization and Agenda Meetings and the December 9, 2019 General Purpose Meeting were approved.
- The Board approved the Statement of Cash Receipts for November and December 2019, authorized bill payments for the period December 10, 2019 through January 20, 2020, and approved budget transfers for the month of January 2020. The Board also acknowledged receipt of the bank letters (November & December) and the tax collector's report.
- First reading of the following new and revised policies:

Policy #	Status	Title	Manual Section
610	Revised	Purchases Subject to Bid/Quotation	Finances
626	Revised	Procurement – Federal Programs Attachment e	Finances
718	Revised	Service Animals in Schools	Property
808.2	Revised	Charging of Cafeteria Meals	Operations
815.1	New	Guidelines for Social Media Use	Operations

These policies have been made available for public review in the Superintendent's office, all school offices, and the Brentwood Public Library, starting on Jan. 21, 2020.

4. The Board adopted the following policies with minimal to no revisions after Board review.

Policy #	Status	Title	Section
701	Review	Facilities Planning	Property
702	Review	Gifts, Grants, & Donations	Property
703	Review	Sanitary Management	Property
704	Review	Maintenance	Property
705.1	Review	Weapons	Property
706	Review	Property Records	Property
708	Review	Lending of Equipment and Books	Property
710	Review	Use of Facilities by Staff	Property
712	Review	Emergency/Disaster Preparedness Plans	Property
713	Review	Loss Control	Property
715	Review	Use of Fax Machines	Property
808	Review	Food Services	Operations

5. The Board ratified disposal of obsolete, outdated, and/or broken laptops, desktop computers, and cables, as per the request of Mrs. Fulmer.
6. The Administration was authorized to continue working with PFM Financial Advisors, LLC, as Financial Advisor, Janney Montgomery as Underwriter, Clark Hill as Bond Counsel and its local solicitor in conjunction with the issuance of General Obligation Bonds, Series 2020, for the purpose of financing various capital projects across the District.
7. The Board approved the bus driver with Professional Limousine Services for the bus run that was approved at the January 13, 2020 Board meeting.
8. The Board authorized an increase in the pay rates for both security personnel and school police.
9. The Superintendent was given authorization to post and advertise a Maintenance-Custodian Assistant position.
10. The Board approved updates to the substitute list.
11. The Board approved Cassidy Nodaros as a volunteer with the swim team, pending receipt of all the appropriate paperwork.
12. A leave of absence was approved for Mrs. Jaime Staab, starting approximately April 4, 2020.
13. The Board accepted, with regret, the resignation of Ms. Rebecca Otte, for the purpose of retirement, effective June 30, 2020.
14. Ms. Patricia Bubacz was hired as the head coach for the Middle School volleyball team, and Ms. Alexis Bubacz was hired as the assistant coach for the Middle School volleyball team.
15. The Board approved the transfer of Mr. David Pavlecic from Elroy to the Middle School for the Health & Physical Education teaching position and authorized the superintendent to post this position.

The February Board meetings are scheduled for the following dates:

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| Agenda Planning Meeting | Monday, February 10, 2020 at 7 PM in the Board Room |
| General Purpose Meeting | Monday, February 24, 2020 at 7 PM in the Board Room |

