

# School District of Borough of Brentwood

## June 12 & 19, 2023

# Board NOTES

**Dr. Amy M. Burch**  
Superintendent of Schools

*Board of School Directors*

**Robert Kircher, President**  
**Roger Gaughan, Vice President**  
**Donna Werner, Secretary**  
**Gary Topolosky, Asst. Secretary**

**Richard Briner**  
**Kristie Krauter**  
**Brian Rea**  
**David Schaap**  
**David Tinker**

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Next Month's Meetings

**Combined Agenda Planning  
and General Purpose Meeting  
July 10, 2023 @ 7:00 PM**

The information listed below is a *summary* of action taken at the June 12, 2023 Agenda Planning Meeting and the June 19, 2023 General Purpose Meeting. The official minutes of these meetings should be consulted if more detail is sought on any item.

### June 12, 2023 – Agenda Planning Meeting

1. Ms. Samantha Douglas's resignation was accepted, as the elementary music teacher, marching band first assistant, drill writing, elementary band, elementary chorus, and authorized the Superintendent to post the position.

### June 19 2023– General Purpose Meeting

1. The minutes from the May 8, 2023 Agenda Planning Meeting, the May 15, 2023 General Purpose Meeting, and the May 22, 2023 Committee Meeting were approved.
2. The Board approved the Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending May 31, 2023; approved bill payments for the period May 16 thru June 19, 2023; and approved budget transfers for the month of June 2023. In addition, the Board acknowledged receipt of the bank letter.
3. The 2023-2024 budget was approved with real estate taxes of 37.3744 mills, earned income tax of ½%, real estate transfer tax of ½%, and local services tax of \$5.00.
4. The Board authorized all necessary budget transfers resulting from local independent audit reclassifications subsequent to June 30, 2023 with a report of these budget transfers to be provided at a subsequent Board meeting.
5. The homestead and farmstead exclusion real estate tax assessment reduction resolution was approved for the school year beginning July 1, 2023.
6. The first reading of the following revised policies:

Policy #	Status	Title	Section
800	Revised	Records Management	Operations

*The above policies are available for public review on June 20, 2023, in all school offices, the Superintendent's office, and on the website.*

7. The Board authorized the disposal of obsolete equipment presented by the technology department.
8. The Board authorized the purchase of the property currently owned by St. Sylvester's Church of the Borough of Brentwood (Diocese of Pittsburgh), Lots 188-F-122 and 188-F-128.
9. Mrs. Kelly Welding's FMLA Leave was approved.
10. Andrew Fulmer, Abigail Gindlesperger, and Heather Lowe were hired for the summer custodian help.
11. Mrs. Virginia Schaap's resignation was accepted with regret and authorized the Superintendent to post the musical director and the drama club advisor positions.
12. Mrs. Lynne Zietak's resignation was accepted with the purpose of compensated professional development leave, from the following activity sponsor positions: Audio Visual Sponsor (Moore), Grade Level Leader (4<sup>th</sup> Grade). Content Leader (ELA) and authorize the Superintendent to post the positions.
13. The Board approved the following staff for summer remediation: Jacelyn Pulleo, Sydney Yanchik, Jordan Harshman, Jeff Wastchak, Mindy Golvash, Lynne Golvash, Dawn Ziegler, Theresa Gruntz, Lisa Gaughan (nurse), and Cristy Stipetic (nurse).

14. The Board approved the following staff for the Districtwide kindergarten camp to be held at the beginning of August: Jacelyn Pulleo, Suzanne Ailes, Rachael Maiden, Christina Dietz, Kala Rodi, Amy Ferkett, Lisa Gaughan (nurse), and Cristy Stipetic (nurse).
15. Dr. Howard Pittle was reappointed as the school physician for the 2023-2024 school year.
16. Dr. Courtney Uselton was reappointed as the school dentist for the 2023-2024 school year.
17. The Board accepted with regret the resignation of Ms. Natalie Andrews, as a paraprofessional, and authorize the Superintendent to post the position.
18. Mrs. Katy Kennedy Rodriguez transferred to the Middle High School for the English as a Second Language position.
19. Mrs. Katy Kennedy Rodriguez's resignation as the elementary gaming club sponsor was accepted and authorize the superintendent to post the position.
20. The following three-year contracts were approved: Melissa Fulmer, Jeffrey George, and Jeremy Bogdanski.
21. The Board approved summer hours at the curriculum rate, to be equally divided between the middle/high school guidance counselors (total hours not to exceed 200).
22. The Board authorized the Superintendent to accept student teachers, student observers, and nursing student preceptorships in the Brentwood Borough School District during the 2023-2024 school year from neighboring colleges and universities.
23. 260-day work year for the 12-month employees for the 2023-2024 school year was approved.
24. The Board authorized the Superintendent to post positions and hire staff, including extracurricular and coaching staff, (as needed) for the 2023-24 school year with ratification at the next regularly scheduled Board meeting.
25. The Board approved the superintendent to post for an elementary teacher position.
26. The Precision contract was approved.
27. The resignation of Mr. Marc Stock as the assistant soccer coach, was accepted with regret and the Superintendent was authorized to post the position.
28. The following insurance renewals were approved:  
McIlrath Insurance Agency (Renewal July 1, 2023):
  - Building and Liability Package (including automobile)
  - Umbrella Policy
  - School Leaders Legal Liability, PSBA Insurance Trust
  - Cyber Insurance
  - Engle, Hambright, & Davies, Inc. (Renewal July 1, 2023)
  - Workers Compensation, KeyRisk
  - Student Athletic Insurance with the Zurich American Insurance Company
29. The District will offer a voluntary student insurance plan available through K&K Insurance Group at no cost to the District. Interested families can purchase online.
30. The Board approved to ratify a Memorandum of Understanding with the Brentwood Borough Police Department and the District.
31. The Board approved to ratify the stipulated adjudications for one middle school student and two high school students.
32. A Memorandum of Understanding with the Allegheny County Intermediate Unit for the District to be part of the Title 3 Consortium was approved.
33. The Aquaticca Engineering Proposal was approved.
34. The revised 2023-2024 school calendar was approved.

The July Board meeting date is as follows:

Monday, July 10, 2023 Combined Agenda Planning Meeting/General Purpose Meeting @ 7:00 pm in the Board Room