



SCHOOL DISTRICT OF THE BOROUGH OF BRENTWOOD

Administrative Offices

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Athletic/Activity Director

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August 29, 2018

Dear Parents and Guardians,

The District has moved to a new Point of Sale System for the cafeteria called SchoolCafé. Previously, payments were made through eFunds and posted into Skyward. With SchoolCafé parents/guardians can complete annual Free and Reduced applications, make payments, and monitor student transactions.

As of today, August 29, SchoolCafé is available for immediate use. Instructions for creating an account are posted on each school's webpage. EfundS will be deactivated on Friday, August 30, 2018. Any money remaining in EfundS will be manually transferred to SchoolCafé and credited to the students' accounts. Due to the manual transfer from eFunds and Skyward, the payment will not be visible immediately in SchoolCafé. Any payments made directly into SchoolCafé will be available immediately. In addition, the Skyward Food Service tab will also be deactivated on Friday. This means that student balances may not display as up-to-date.

Here are some frequently asked questions that may arise:

1) How do I sign-up for SchoolCafé?

Instructions for sign-up are located on the homepage of each building's website.

2) What if I already completed a Free and Reduced Application for the 18-19 school year in SchoolCafé?

You do not need to submit another application AND the login and password used for the application process is the same for the payment and transaction portion of SchoolCafé.

3) What if I **did not** complete a Free and Reduced application yet for 2018-2019?

Please create an account in SchoolCafé and complete the application online.

4) What if I sent money to eFunds prior to the transition to SchoolCafé?

District employees will transfer all money to your child(ren)'s account(s)

5) What if I had a negative balance from previous school year(s)?

The negative balances will be transferred to SchoolCafé. Parents and guardians are still responsible for all negative balances.

We appreciate your patience during this transition and happy to assist with individual questions. Please contact, cafeteria manager Ms. Nicole Holt at 412-881- 2227 ext. 2500 for assistance.