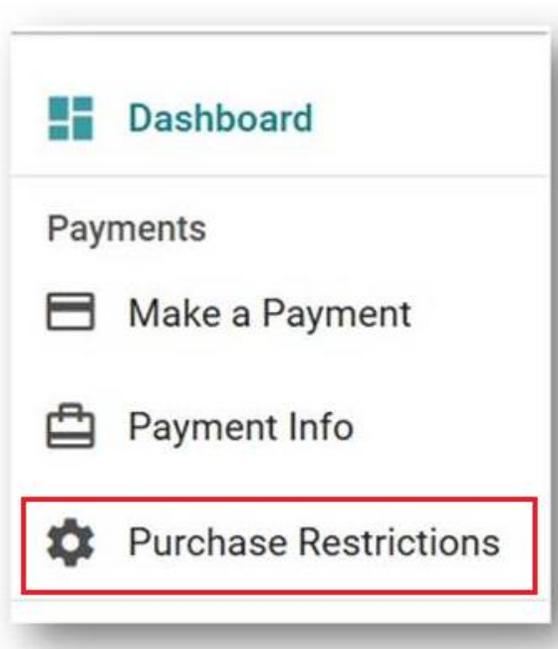


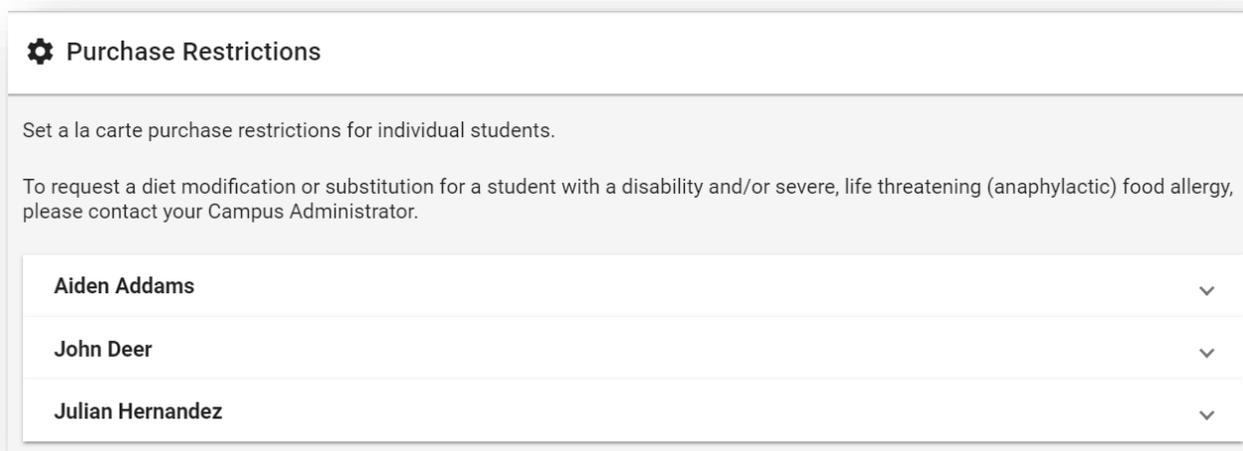
## Steps to put a la carte restrictions on your student's account

Please note the parent/guardian has the ability on schoolcafe.com to restrict all or nothing for a la carte items. If you only want a specific item restricted, or NOT be restricted (such as milk) you will need to contact the food service director Nicole Holt at 412-881-4940 ext 2500

- The parent SchoolCafé account navigation bar will display the Purchase Restrictions button as shown below.



- When the parent clicks the Purchase Restrictions button they will see the following.



- When they click the down arrow for a student they will see the following:

Set a la carte purchase restrictions for individual students.

To request a diet modification or substitution for a student with a disability and/or severe, life threatening (anaphylactic) food allergy, please contact your Campus Administrator.

**Aiden Addams** ▼

**John Deer** ▼

**Julian Hernandez** ▲

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Do NOT allow Julian Hernandez to use CASH for À La Carte purchases on the following days:

Monday  Tuesday  Wednesday  Thursday  Friday

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Do NOT allow Julian Hernandez to DEBIT their account for À La Carte purchases on the following days:

Monday  Tuesday  Wednesday  Thursday  Friday

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Maximum number of À La Carte purchases allowed per day:

Item(s) per day: \_\_\_\_\_

- They will click and put a check into each box they want to restrict the purchase of ala carte items. If there are no restrictions, there should not be a check in the box. They will do this for cash purchases and debit purchases.
- If they want to limit the number of ala carte items allowed per day, they will click the box for the “Maximum number of A La Carte....” setting and enter the number on the line to the right.
- If they want to change existing settings, they will remove the check marks from the boxes.